

# Villa Maria Academy

*High School for Girls*

## OFFICE OF CURRICULUM AND INSTRUCTION

Tuesday, January 24, 2012

Dear Villa Maria Families,

Your daughter's first semester report card will be sent home electronically on Friday, January 27, 2012 at the end of the school day. You will see that the electronic version of the report card is the same look as the paper version.

You will notice that three columns have been added to the last report: a column for the second quarter grade, one for the semester examination, and one for the first semester grade. Semester grades are computed by adding two-fifths of each quarter grade and one-fifth of the semester examination grade. As noted on page 6 of the student handbook, the Honor Roll status is determined on the semester grade.

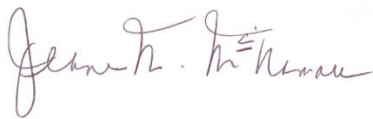
You will also see on this report a grade for minor subjects that are taken for the first semester. Unless the minor is a quarterly course, grades are awarded for minors only on the semester.

The GPA information included on this semester report, in the space between the grades and the attendance information, represents a cumulative GPA over your daughter's "career" here at Villa Maria Academy. For the student new to Villa this year, the "PREVIOUS GPA" is "0.00" and for all others, it is the same GPA that appeared on the report last June.

If you or your daughter has a specific question about a grade, please contact that teacher directly. Feel free to contact me if you have any questions or concerns I did not address here, or if you need assistance with Edline.

Thank you and we look forward to continued success in the second semester!

Sincerely,



Mrs. Jeanne M. McNamara, Director of Curriculum and Instruction