Virtual Villa
Villa Maria Academy High School’s
2020-2021 COVID-19 Contingency Plan

If either as an abundance of caution to COVID-19, or some other inability to attend classes physically on campus, Villa Maria students will attend Virtual Villa at the discretion of the principal. Virtual Villa is homebound education that is done completely synchronously with the student and the school to best deliver real, in-home instruction. Policies for Virtual Villa are below:

- While a student may use multiple types of technology to navigate the virtual setting, each student must have an iPad as Villa Maria Academy is a one-to-one iPad school and the applications necessary for class must be available for use and be able to be correctly submitted in the Schoology platform.
- Students must abide by Villa Maria’s Acceptable Use Technology policy on page 47 in the handbook. In particular students should not record, or post images from their class without the consent of the instructor.
- Students must abide by the typical attendance policies. If a student is absent, or late they must email office@vmahs.org, and copy the Dean of Students. Tardies and absences will still require appropriate documentation, including medical notes when appropriate.
- Students who miss their virtual classes, will not are not eligible for participation points at the discretion of the teacher.
- If students travel to another location beyond their home and experience technical difficulties with connectivity, the student assumes the responsibility of not being able to connect synchronously or submit work.
- Students are to be in an appropriate set workspace.
- Students are to be dressed appropriately in a Villa Maria top and should not be in pajamas.
- Students behavior should model classroom behavior and professionalism.
- Students must be on camera to participate. Device screens should NOT be muted for the duration of the class.
- All academic integrity policies (pages 35-37) apply in the virtual setting. In particular, students should not be sharing assignments, exams or projects with other students. Students also should not be using outside resources such as Google Translate.
  - Students may be required to film themselves on Zoom while taking an assessment at the discretion of the teacher for purposes of academic integrity.
- Students must check all emails and if an email negates a response, respond within 24 hours.
- All school policies in the Villa Maria Student Handbook apply in the virtual setting, and students can face disciplinary action.
Return to School Plan COVID-19

The purpose of this policy is to outline the Villa Maria Academy High School return to school guidelines and re-opening of campus after COVID-19 pandemic. These guidelines have been carefully considered to address and promote the safety, health and welfare of our community.

Best Practices:

1. **PLEASE stay home if you are sick.** Take your temperature and watch for other symptoms.
2. Frequent hand washing. We will have sanitizer stations throughout our campus.
3. Maintaining a safe space between your and others (six feet).
4. Must have a facemask. You may need to wear it when in small groups or when unable to distance yourself.

These procedures are subject to change as campus reopening approaches according to the Office of the Governor of Pennsylvania.

Sick Day Guidelines

**Symptoms Requiring Absence and Immediate Pick up at School**

1) **High-Risk Symptoms associated with COVID-19.**

These symptoms may appear 2-14 days after exposure to the virus.

- Fever over 100.4
- Cough
- Shortness of breath or difficulty breathing
- Diarrhea
- Chills
- Repeated shaking with chills
- Muscle or body aches
- Sore throat
- New loss of taste or smell
- Nausea or vomiting
- Congestion or runny nose
- Headache
- Fatigue

(1) **IMMEDIATE PICKUP** constitutes within a reasonable amount of time from school. *Parents to be notified first, if no response secondary emergency contacts.*

(2) Separate student with COVID-19 symptoms from staff and students.

(3) Notify Chester County Health Department while maintaining confidentiality in accordance with Americans with Disabilities Act (ADA).

(4) Inform those who have had close contact with student diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

**Diagnosed Condition:**

1. The Chester County Health Department will be notified.
2. Doctor’s note requiring a plan of care to stay home.
Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:

1. **Tested:** A student who experienced symptoms and has been tested for COVID-19 may return to school:
   
   a) Students can return if the student’s health care provider approves them to do so in writing.
   b) Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:
      
      - Resolution of fever without the use of fever-reducing medications; and,
      - Improvement in respiratory symptoms (e.g., cough, shortness of breath); and,
      - Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥24 hours apart (total of two negative specimens)
      
   c) If a student, teacher, or staff member tests positive for SARS-CoV-2, those in the same cohort/group should also be tested and remain at home until receiving a negative test result or **quarantine**.

2. **Untested:** A student who has not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the **3 conditions are met**:
   
   a) They have not had a fever for at least 24 hours (that is 24 hours of no fever without the use of medication that reduces fevers); and
   b) Other symptoms have improved (when your shortness of breath or cough improves)
   c) At least 10 days have passed since your symptoms first appeared.

3. **Siblings or Other Students in the Household**

   If a student is excluded from school due to COVID-19 symptoms or had a positive COVID-19 test, her sibling who attends Villa Maria Academy High School, will be screened and required to be tested. The Covid positive student and sibling(s) must quarantine for the prescribed 14 days and cannot return to school until there is a confirmed negative Covid test. Test results will need to be shared with the school upon readmittance.

Updated 8/4/2020